



St Colman's Primary School, Mortlake (updated July 2025)  
**Expectations and Guidelines for Specialist Teachers**

**Purpose:**

*Specialist teachers support a balanced curriculum by delivering targeted programs that extend students' knowledge and skills in key learning areas.*

**Catholic Identity**

- ❖ Accept the Catholic traditions and educational philosophy of the school
- ❖ Develop and maintain an adequate understanding of those aspects of catholic teaching that touch upon your subject areas
- ❖ Strive to help students understand, accept and appreciate Catholic teaching and values
- ❖ Avoid actions, words or lifestyle choices that may be contrary to the teaching and values of the Catholic Church community in whose name you act
- ❖ Contribute to the character of the school through an open and welcoming manner, acting with integrity and respecting the dignity of all people

**Where teachers are providing specialist classes the following guidelines are provided:**

- ❖ The specialist teacher will provide instruction as per the whole school timetable.
- ❖ The specialist teacher will be involved in determining the routine and structure of the group of students they are working with. Consideration should be given to ensuring continuity of delivery across the level groups.
- ❖ The specialist teacher will make decisions regarding learning intentions and outcomes, learning space, strategies and content.

**Planning and reporting expectations:**

- ❖ The specialist teacher will be responsible for the planning of classes.
- ❖ When required, the specialist teacher may be invited to participate in a portion of the homeroom teaching team's Planning Day each term (although the planning of specialist classes is not directly linked or dependent on the planning of the team).
- ❖ For end-of-semester reporting, the specialist teacher will assign a progression score for each student they have taught.

**Other considerations:**

- ❖ The specialist teacher is provided with release time according to their face to face teaching allocation for the purpose of planning and preparing learning programs.
- ❖ The specialist teacher is responsible for making time to consult and participate in any joint planning with other teachers that is necessary.
- ❖ The specialist teacher will be invited to participate in staff meetings. They are also invited to attend PLTs which are relevant. All Staff Meeting Agendas and Minutes will be available on the Shared Google Drive for the specialist teacher to access.

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